

**Covenants & Bylaws
Committee Meeting
10/10/2021 – 10:00am**

Committee Members attending: Cristy Herron, Trudi Elliott, Jami Hohl

Committee Members absent: Chris Oliver, Tami Kiso

Lot Owners attending: N/A

Prayer & Pledge: Trudi led

Discussion:

- Worked on timeline for sending out ballots and having a meeting:
 - Dec 11th - Stuff letter after PC/BOD joint meeting
 - Jan 10th – Mail letter announcing special meeting
 - Jan 15th – Stuff ballot envelopes
 - Jan 18th – Mail ballots out
 - Feb 12th – Special Meeting (1pm, after PC/BOD joint meeting)
 - Feb 16th – Ballots are due
 - Feb 19th – Ballots to be counted
- Discussed writing cover letter for ballot and Special Meeting notification letter

Homework:

- Trudi: prepare proposed cover letter to go with ballot
- Cristy: prepare timeline and email to BOD and Committee members

Meeting adjourned at 11:31am