

CHARTER
For
Wildwood Lot Owners Association
ENVIRONMENTAL COMMITTEE

Responsibility: The responsibility of the Environmental Committee shall include, but not be limited to, ensuring compliance with the lot restrictions specified in Articles IV and VI of the Amendments of Declarations of Covenants. There shall be regular coordination with the Board liaison.

Chairperson: The Chairperson shall be a member in good standing of Wildwood Lot Owners Association (WLOA), a member of Park Council, and shall be elected by the Park Council. Knowledge of architectural design and construction techniques are useful for the person that accepts this appointment. The term of office shall be for one (1) year starting in November of each year. Non-performance of duties, as determined by the Park Council, shall be valid reason for removal from office. A new Chairperson will be appointed by the Park Council, in accordance with Bylaws section 6.6.

Co-Chairperson: The Co-Chairperson shall be a member in good standing of Wildwood Lot Owners Association (WLOA), a member of Park Council, and shall be elected by the Park Council. When possible, be knowledgeable in architectural design and construction techniques. The term of office shall be for one (1) year starting in November of each year. The Co-Chairperson shall serve in the absence of the Chairperson. Non-performance of duties, as determined by the Park Council, shall be valid reason for removal from office. A new Co-Chairperson will be appointed by the Park Council, in accordance with Bylaws section 6.6.

Operations: The Environmental Committee shall have the responsibility to review and approve (or deny) all applications for lot improvements in general accordance with the following:

- 1 Lot owners desiring to construct or put in place any lot improvements must first submit a written application for such improvement to the Association Office or apply via the WLOA website. Application shall be in sufficient detail to define its form and function as well as its aesthetic and structural integrity and proposed location on the lot.
- 2 Within two (2) weeks of application receipt, the Committee Chairperson, consulting with the Co-Chairperson and the respective Park Representatives, shall render a decision in writing. Reason for non-approval shall be explained. All approvals and non-approval shall bear two (2) signatures, one of which is that of either the Chairperson or Co-Chairperson. Committee members should not sign off on permits for family members.
- 3 Upon granting the approval the Chairperson or Co-Chairperson will prepare a Construction Permit Certificate. The Lot owner can pick up their permit and post it on their lot such that it is visible from the road. The permit shall remain posted until construction is completed.
- 4 The Environmental Chairperson or Co-Chairperson with the cooperation of Park Representatives shall periodically monitor construction to ensure compliance with the original application and give final approval on final inspections.

Operations - Inspections: It shall be the responsibility of the Environmental Committee to perform periodic inspections and report violations of lot restrictions contained in Article IV of the Wildwood Covenants, Building codes and Rules, and Regulations in general accordance with the following:

- 1 The Committee Chairperson shall contact lot owner and inform them of violation and request corrections as necessary.

- 2 If the lot owner refuses to correct the problem, a written report will be provided to the Board of Directors via the Park Council for disposition.
- 3 The Park Council may, at its discretion, attempt to negotiate with the lot owner to solve the problem prior to forwarding the report to the Board of Directors.
- 4 In any event, the final report shall (be revised to show) include the results of such negotiations.

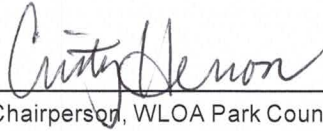
APPROVED:



President, WLOA Board of Directors

Date: July 12, 2022

APPROVED:



Chairperson, WLOA Park Council

Date:

July 12, 2022
