

Wildwood Lot Owners Association
Board of Directors Meeting Agenda
February 13, 2021

8:00 am Meeting

PRESENT:

ABSENT:

Prayer

Pledge of Allegiance

8:15 am Ice machine update:

- Meet with Sandy Lepping for update on meeting with Mike Frost from Ice of America

Finance

- Wildwood Insurance agent will be getting bids update.
Insurance revision to consider propane and pool
- Online payment update: Chris Oliver is working on this. Getting close to having online payments ready for use (via wordpress)

8:30 am Meet with Maintenance Manager

- Maintenance has truck for sale. Lonnie will get more details. Believes 2005 Ford F150 will take bids starting \$200.
- **DNR:** Mechanical Plant
- **Tank monitors**
- **Electric pole/light** update at maintenance shed near gate
- **Dust control** bids- Aaron Roberts
- **Amerigas** update
- **New hires:** Pool etc.

Executive Session

10:00 am BOD/Park Council

- Financial update from Robyn
- Amerigas
- Bylaw & Covenants
- **Conservation Club** will give status update in February 2021 meeting.
- **SHOTS**
- **WLOA Mugs**

- **Pool update**
- **Pool house/Turkey comfort station:** BOD reviewing bid
- Clubhouse available to lot owners on daily basis (being reviewed by BOD)
- Ice machine update by Sandy Lepping

Internal Affairs Update

- **ATV Audits** will start around May 2021
- **Gate Card Audit:** results are being compiled a list of lot owners with more than 4 active gate cards will be addressed in the future.
- **Other topics**

Security

- New hire(s)
- Office/security collaboration

Office Business

- Office and Maintenance Technology Updates: Chris give update on new office computers and Lonnie laptop.
- PT hire update
- ATV guest plate update
- SOP's: Tami started process need to ensure we have SOP's for all processes and make sure accessible to all office staff. Will continue to update this.
- Received safety glasses for riding. Cost was \$29.91/2.49 (dozen) for gray lense will sale for \$6.00/pair and \$51.20/4.27 (dozen) sale for \$8.00/pair
- Vickie and Kim got together and increased the liquor prices. Will increase some of the grocery items.
- Checks marked "paid in full" any further clarification/policies

Old Business

- **DNR** (section Maintenance Manager)
- **Office and Maintenance Technology Updates**
- **Employee manual** review-PTO add to manual January 2021
- **Nondisclosure statement** contd. to February meeting
- **Pool Status**
- **Pool-house** Discussion received bid to renovate the pool house however will discuss February meeting, if not before, what is necessary.
- **Comfort Station update**
- **Firewood Sales Project:** no action
- **On-line calendar** status for Clubhouse rentals Chris will work on this
- **Callabyte** – Randy to give update \$8.00/day. 24 hours from time purchased, 14 hotspots, bounce off all 14 hotspots, one device, monthly subscribers not yet defined, need address off device, not yet clarified, 16 digits, machine address day, weekend \$15 (48 hours), week, month packages.

New business

- Create a policy for potential owners to come look at lots and explore trails
- Pool house updates: (Trei) get PC involved in painting etc. to save \$ review bid(s) for renovations.
- Lien worksheet
- Tank pumps first tank pump ½ price
- Honor system atv guest passes. (Danny have Mark change sign to \$20 +\$20 dep) Should we allow honor system purchases of plates? Address questions etc.